



ORANGE COUNTY AIRPORT COMMISSION
AIRPORT COMMISSION HEARING ROOM
3160 AIRWAY AVENUE
COSTA MESA, CA 92626

JOHN WAYNE
AIRPORT
ORANGE COUNTY

MINUTES OF REGULAR MEETING
APRIL 15, 2026
5:00 P.M.

COMMISSIONERS PRESENT: Susan Dvorak, Chair, Fifth District
Kevin Elliott, Vice Chair, First District
Sal Tinajero, Commissioner, Second District
Bruce Junor, Commissioner, Third District

COMMISSIONERS ABSENT: Brendan O'Reilly, Commissioner, Fourth District

AIRPORT STAFF PRESENT: Komal Kumar, Assistant Airport Director
Mark Sanchez, Senior Deputy County Counsel
Amer Moujtahed, Interim Deputy Airport Director, IT
Will Bogdan, IT Manager, Innovation & Technology
Steven Carrillo, Planning and Development Deputy Airport Director
Leo Tang, Senior Project Manager, Planning and Development
Evanna Barbic, Commercial & Revenue Deputy Airport Director
Oliver Fleener, Real Estate Manager, Commercial & Revenue
Hector Gomez, Finance Administration Deputy Airport Director
Monica Rodriguez, Procurement Manager
Elizabeth Gallegos, ASR Manager

CALL TO ORDER: Chair Dvorak called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Tinajero led the assembly in the Pledge of Allegiance

ANNOUNCEMENT: Commissioner Junor announced that on April 11, 2026, the Lyon Air Museum welcomed a fully restored North American P-51D Mustang aircraft to its collection. The aircraft arrived via a special flight to the museum, and Commissioner Junor encouraged the public to visit and view the historic aircraft.

- 1. APPROVAL OF MINUTES:** On Vice Chair Elliott's motion and Commissioner Junor's second, the Regular Meeting Minutes of March 18, 2026, were approved as amended by a unanimous vote.
- 2. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE THE 2026 JOHN WAYNE AIRPORT CAPITAL IMPROVEMENT PROGRAM (ASR 26-001072)**
Recommended Action: Approve the John Wayne Airport 2026 Capital Improvement Program.

Presenter: Steve Carrillo, Planning and Development Deputy Airport Director

- **Overview:**

Steve Carrillo provided an overview of the 2026 Capital Improvement Program (CIP), including its purpose, development process, project costs, and planned improvements. He highlighted several key CIP projects, shared updates on ongoing initiatives, and presented a map illustrating project locations throughout the Airport.

- **Discussion:**

Commissioner Junor requested that PowerPoint presentations for agenda items be distributed earlier in advance of Commission meetings. Assistant Airport Director Komal Kumar stated that Airport staff will make every effort to include the presentations with the electronic agenda packet distributed to the Airport Commission.

Commissioner Junor also inquired about plans to replace the generators. Steve Carrillo responded that generator replacement is anticipated as part of the Central Utility Plant improvement project.

Chair Dvorak noted that she had previously discussed the matter with the Airport Director and stated that the project is being funded on a pay-as-you-go basis.

PUBLIC COMMENT: Newport Beach resident Dr. Jim Mosher commented on the reference in the Agenda Staff Report (ASR) to active transportation projects that promote a healthy Orange County. Dr. Mosher noted that the Airport has a transportation-related commitment identified in the Environmental Impact Report (EIR), specifically Greenhouse Gas Mitigation Measure GHG-13, approved in 2014, which requires the County of Orange to support bicycle use by airport employees and travelers by providing convenient and secure bicycle racks on Airport premises. Dr. Mosher requested an update on the status of this mitigation measure.

Assistant Airport Director Komal Kumar responded that staff would look into the matter and provide an update to the Commission.

The following is the action taken by the Orange County Airport Commission: On Commissioner Junor's motion and Commissioner Tinajero's second, Item No. 2 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

3. **APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE AMENDED AND RESTATED AIRLINE CLUB ROOM LEASE WITH UNITED AIRLINES, INC. (ASR 26-001136)**
Recommended Action: Approve Amended and Restated Airline Club Room Lease with United Airlines, Inc. for a term extended through December 31, 2030; Authorize the Airport Director or designee to make minor modifications and amendments to the Club Room Agreements that do not materially alter the terms or financial obligations to the County, and perform all activities specified under the terms of the lease.

Presenter: Evanna Barbic, Commercial & Revenue Development Deputy Airport Director

- **Overview:**
Evanna Barbic provided an overview of the Agenda Staff Report (ASR), a summary of the lease, renderings of the new updated club space, and the location.
- **Discussion:**
Commissioner Tinajero asked whether United Airlines would be investing in the club room renovation project. Ms. Barbic stated that United Airlines has operated its club room at the Airport for more than 20 years without significant updates and, under the proposed lease, is required to invest a minimum of \$800,000 in improvements. She noted that United currently anticipates spending more than \$1 million on renovations, including ADA compliance upgrades and enhancements to the check-in area.

Commissioner Junor asked whether American Airlines would be making similar improvements and whether other parties were interested in club room space. Ms. Barbic responded that the Airport is currently negotiating with American Airlines and has received interest in both airline-operated and

common-use lounge concepts; however, space limitations prevent the Airport from pursuing a Request for Proposals at this time.

Chair Dvorak asked whether a future common-use lounge would affect the existing airline club rooms. Ms. Barbic explained that a common-use lounge would be non-airline affiliated and that no space is currently available due to ongoing Airport construction and operational needs.

Chair Dvorak requested that her written questions, submitted to staff prior to the meeting, and the corresponding staff responses, be made part of the record as Attachment A.

The following is the action taken by the Orange County Airport Commission: Commissioner Junor's motion and Chair Dvorak's second, Item No. 3 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

- 4. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE AMENDMENT ONE FOR PARKING AND REVENUE CONTROL SYSTEM MAINTENANCE (ASR 26-001209)**
Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute Amendment Number One to renew Sole Source Contract MA-280-23011171 with SKIDATA, Inc. for Parking Access Revenue Control System Maintenance and Repair, effective August 1, 2026, through July 31, 2028, in an amount not to exceed \$1,571,741, for a revised cumulative contract total amount not to exceed \$3,829,385.

Presenter: Will Bogdan, Innovation & Technology IT Manager

- **Overview:**
Will Bogdan presented the Agenda Staff Report (ASR), covering the ASR overview, including the scope of services, service benefits, and the procurement solicitation method for the contract.
- **Discussion:**
Vice Chair Elliott asked when the parking system was installed and whether the equipment is owned by John Wayne Airport or by SKIDATA. Assistant Airport Director Komal Kumar responded that the Parking Access Revenue Control System is owned by JWA.

Commissioner Junor asked whether users have been satisfied with the system. Komal stated that the current system is aging and that planned capital improvement projects will include a new system designed to enhance the parking experience for both Airport employees and guests. She added that staff have identified current system challenges and will incorporate those considerations into a future Request for Proposals. Will noted that the future project will be presented to the Airport Commission for review and consideration.

Chair Dvorak requested that her written questions, submitted to staff prior to the meeting, and the corresponding staff responses, be made part of the record as Attachment A.

The following is the action taken by the Orange County Airport Commission: Chair Dvorak's motion and Commissioner Tinajero's second, Item No. 4 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

- 5. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO AWARD CONTRACT FOR COMMON-USE PASSENGER PROCESSING SYSTEM REPLACEMENT & SUPPORT (ASR 26-001216)** Recommended Action: Select and approve the Contractor from the Solicitation Ranking Results list of respondents in Attachment B, resulting from Solicitation Number RFP-280-2928904; Approve Model Contract for Common Use Passenger Processing and Common Use Self Service Systems Replacement & Support Services and delegate authority to the County Procurement Office, or their authorized designee, to negotiate and execute the approved Contract without substantive changes with the selected respondent, in an amount up to \$9,000,000, or otherwise approved by the Board of Supervisors, for a term beginning upon execution of Contract for three years, with the option to renew for one additional two-year term. Should negotiations with the top-ranked Respondent fail, authorize the County Procurement Officer, or their authorized designee, to terminate negotiations with that Respondent and proceed to negotiate with the next highest-ranked Respondent in order of approved ranking, and so on, until a contract is successfully negotiated and executed; Authorize the Airport Director or designee to exercise a contingency contract cost increase, not to exceed a total of 10 percent of the Contract amount for the first year of the Contract, for the entire term of the Contract, including renewals, and within the scope of work set forth in the Contract. The use of this contingency contract cost increase is subject to approval requirements established by the County Procurement Officer; and make CEQA findings.

Presenter: Leo Tang, Planning and Development Senior Project Manager

- **Overview:**

Leo Tang presented the Agenda Staff Report (ASR), covering the ASR overview, including the scope of services, project benefits, and the procurement solicitation method for the contract.

- **Discussion:**

Commissioner Tinajero asked how the self-service kiosk experience would be improved under the proposed system. Leo explained that the project will replace the Airport's existing Common Use Passenger Processing System (CUPPS) and Common Use Self-Service System (CUSS), including kiosks and gate display screens. He noted that the current system has been in service since 2011 and that the replacement will provide updated technology and improved functionality.

Vice Chair Elliott noted that only two responsive proposals were received and asked whether other vendors offer similar systems. Leo responded that one additional proposal was received but was determined to be non-responsive and disqualified. He added that while other vendors operate in this market, the top-ranked respondent received the highest ratings through the evaluation and reference check process. In response to a follow-up question, staff confirmed that reference checks included other airports utilizing similar systems.

Vice Chair Elliott also asked about the primary enhancements of the proposed system compared to the existing platform. Leo explained that improvements would include updated kiosk technology, enhanced airline interfaces, and upgraded passenger processing capabilities. He noted that many of the benefits would occur behind the scenes through improved airline operations and system integration.

Chair Dvorak asked whether airlines were consulted during the evaluation process. Leo stated that airlines provided input and preferences based on their existing vendor relationships; however, the Airport's evaluation focused on operational needs and overall airport experience. He noted that the current system was last upgraded with the opening of Terminal C in 2011.

Chair Dvorak requested clarification on the recommended contract amount, which is described as “up to” \$9 million rather than “not to exceed” \$9 million. Leo explained that Board approval is being sought to begin contract negotiations with the selected vendor and that the final contract amount will be determined through those negotiations. Assistant Airport Director Komal Kumar added that current Board procedures require contract selection to occur before negotiations are completed. Any negotiated amount exceeding the approved authorization would require the item to return to the Board for approval.

Vice Chair Elliott asked whether the Commission would review the item again after the Board selects a vendor. Assistant Airport Director Komal Kumar confirmed that subsequent actions would be handled administratively.

Commissioner Junor commented that certain documents included with the Agenda Staff Report were difficult to read due to their size.

Chair Dvorak requested that her written questions, submitted to staff prior to the meeting, and the corresponding staff responses, be made part of the record as Attachment A.

The following is the action taken by the Orange County Airport Commission: Vice Chair Elliott's motion and Commissioner Tinajero's second, Item No. 5 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

- 6. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** Assistant Airport Director Komal Kumar reported that there were no Board actions to report since the last Airport Commission meeting. She noted that Board actions from April 14 would be presented at the next meeting.

7. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – None

B. AIRPORT DIRECTOR COMMENTS – Assistant Airport Director Komal Kumar stated that there will be an upcoming General Aviation Improvement Plan (GAIP) meeting for May 13, 4:00 – 5:00 pm, and a flyer will be sent out soon.

C. AIRPORT COMMISSION COMMENTS – Commissioner Tinajero requested that JWA staff work with Commissioner Junor to address concerns regarding the readability of certain meeting documents.

Chair Dvorak expressed the Airport Commission's appreciation to Transportation Security Administration (TSA) employees at John Wayne Airport for their efforts in maintaining passenger safety during a challenging period and thanked them for their continued service.

Chair Dvorak also provided comments regarding the Fly Friendly Program, noting that since its implementation in 2022, developed through a collaborative process led by Supervisor Foley with participation from community members and JWA staff, noise violations among general aviation operators have declined each year. She reported that violations decreased from 193 in 2023 to 156

in 2024 and 150 in 2025. Chair Dvorak thanked general aviation operators for their efforts to support noise reduction through quieter procedures, reduced late-night operations, and the use of newer, more efficient aircraft. She further noted that Fly Friendly Program honorees were recognized at a recent Board of Supervisors meeting.

8. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:48 p.m.



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**MINUTES OF REGULAR MEETING
JUNE 17, 2026
5:00 P.M.**

COMMISSIONERS PRESENT: Susan Dvorak, Chair, Fifth District
Kevin Elliott, Vice Chair, First District

COMMISSIONERS ABSENT: Sal Tinajero, Commissioner, Second District
Bruce Junor, Commissioner, Third District
Brendan O'Reilly, Commissioner, Fourth District

AIRPORT STAFF PRESENT: Charlene Reynolds, Airport Director
Komal Kumar, Assistant Airport Director
Mark Sanchez, Senior Deputy County Counsel
Amer Moujtahed, Deputy Airport Director, Maintenance
Steven Carrillo, Deputy Airport Director, Planning and Development
Evanna Barbic, Deputy Airport Director, Commercial & Revenue
Richard Steele, Deputy Airport Director, Operations
Eric Freed, Deputy Airport Director, Public Affairs
Robert Holden, Landside Operations Manager, Operations
Nick Gaskins, Access & Noise Manager, Public Affairs
Monica Rodriguez, Procurement Manager
Elizabeth Gallegos, ASR Manager

ADJOURNMENT OF PUBLIC MEETING The meeting was canceled at 5:02 p.m. due to insufficient quorum.